



Grant Application

(Tab to begin)

Date application submitted:

Has this ministry/organization received a grant from this endowment in the past 3 years?

 Yes No

If yes, please give the years, amounts and purpose of the grants received:

Name of applicant Ministry / Organization to receive funds:

Street address:

City, state, zip:

Email address:

Phone:

Contact person's name & title:

Phone:

Living Word Sponsor's name:

Phone:

Is the applicant an IRS 501c3 nonprofit?

 Yes No

If yes, year incorporated:

Project name:

Total project budget: \$

Amount of this proposal request: \$

Date funds are needed:

PROPOSAL SUMMARY - In 100 words or less, summarize the purpose of this request. What will you do? Where? With whom? When? Why is it important?

Endowment Use Only

Date Reviewed by Endowment Committee: _____ - _____ - _____

Does this proposal meet Living Legacy Endowment goals?

 Yes No

Disposition of Grant Request

 Approved Rejected

Signature of LW Endowment Comm. Chair: _____

Date: _____ - _____ - _____

Living Legacy Endowment Grant Procedures:

1. All Grant requests must be typed or completed in ink on the appropriate Living Word Endowment Grant Application Form.
2. All applications must be consistent with the goals and objectives of the Living Word Endowment.
3. All Grant Applications must be made by or sponsored by a Living Word Member.
4. Grant Applications must be submitted to the Endowment Committee during the following time periods:
 - a. Living Legacy Endowment Grant applications will only be accepted during the months of January and July of each year.
5. The Endowment Committee will analyze each request and Approve or Reject the Application within 30 days after the close of each application period. The Grantee will be advised via eMail.
6. For Approved Grant Requests, the Endowment Committee will provide a check / payment to the appropriate Individual / Ministry / Organization / Institution via Mail within 30 day of approval.

Living Legacy Priorities

Priority for Funding will be given to applications in the following order:

1. Provide funding for a new ministry at Living Word Lutheran Church. The Ministry must support the Mission of Living Word.
2. Provide funding for the expansion of an existing ministry at Living Word Lutheran Church. The Ministry must support the Mission of Living Word.
3. Provide monetary assistance to accredited (501c3) Charities within the Katy Area. The Grant must support the Mission of Living Word.
4. Provide monetary assistance to accredited(501c3) Charities within the Greater Houston Area. The Grant must support the Mission of Living Word.
5. Provide monetary assistance to ELCA sponsored initiatives / disaster relief in the United States.
6. Provide monetary assistance to ELCA sponsored International initiatives / disaster relief.

Tips for Grant Seekers:

- Before submitting any application, determine whether the Living Legacy Endowment goals and objectives are consistent with your type of grant request.

Living Legacy Goals: Provide funding for new and expanding ministries at LWLC, for assistance within our local community, and for church support of national and global missions

- Provide a very clear description of the ministry / project you are looking to fund.
- Be creative, clear, concise, and accurate. Make the case for your proposal in your own unique way, but include precise information. Avoid technical jargon.
- Emphasize what your Ministry / Organization will do. Spend more time describing your solution than the issue.